

Laurel Mountain Christian Camp Group Rental Policies/Guidelines

(Group leaders are responsible to make sure all members of their group are aware of these standards!)

1. No pets are permitted on grounds. Seeing eye dogs or animal assistants are welcome.
2. Smoking is not permitted on grounds.
3. Alcoholic beverages and illegal drugs are not permitted anywhere on the property.
4. To be sensitive to other guests and nearby residences, we enforce an 11 p.m. noise curfew.
5. Laurel Mountain Christian Camp provides telephones for intercom and/or emergency use. Phones are located in the Family Cabins, Sports Pavilion, Dining Hall, Alabaster Box, Words n Birds, Cottage, Health Center, Kitchen and the Pool House.
 - During office hours, please press ICM 102 to reach Administrative Assistant & Registrar, Jenn Gunter.
 - After hours, please press ICM 117 to reach the Property Manager's Residence (Paul & Jenn Gunter)
 - Or, call the office at 724.238.2400 and follow the prompts to reach Jenn by cell.
6. To ensure future provision of well-maintained facilities, we need your cooperation. Vandalism, damages, and excessive cleaning beyond "normal wear" will be charged to you accordingly. Please report any damages to the office.
7. Laurel Mountain Christian Camp does not have medical staff on-site, except during the summer camping season. There are basic First Aid kits in each Family Cabin. We also have a Health Center located in the Dining Hall which is equipped with standard medical provisions, including an AED. Please stop by the office or intercom Jenn for access to the Health Center. If there is an emergency, our staff is willing to assist in calling emergency services, or you may call 911 yourself. Please notify our staff immediately if you have called for medical services so that we may assist. The nearest hospital is approximately 30 minutes away.
8. Your group is responsible for its own primary medical/accident insurance coverage. Please send a copy of your organization's Certificate of Liability.
9. Laurel Mountain Christian Camp provides bed linens and blankets at a cost of \$2.00 per participant (optional). Pillows are not provided on a regular basis. Should a guest forget a pillow, towel or blanket, please see any staff for assistance.
10. Guests are permitted to bring snacks, but are required to keep them in the Dining Hall or the Family Cabin if you have made arrangements to use it. We will be glad to provide a space for you to store these. No snacks of any kind are permitted in the Camper Cabins, so that we do not attract critters!
11. Each cabin is equipped with general cleaning supplies such as window cleaner, disinfectant and toilet bowl cleaner, as well as a broom/dust pan. Cabin clean-up duties are listed in each cabin. Trash should be taken to the dumpster located next to the Dining Hall before leaving the grounds.
12. No equipment, benches, furniture, etc. are to be moved within or outside of any building without prior knowledge and approval of LMCC staff.
13. All vehicles must be parked in the lot located next to the Dining Hall. Please do not park at the cabin pods or in the "circle". There is handicap parking only in these locations.

Deposit:

The deposit is non-refundable after 30 days prior to your event. **We require a 10% deposit, in order to hold your spot at the Camp.** This fee will be deducted from your group’s final bill. *Checks should be made payable to Laurel Mountain Christian Camp.* We do not currently accept credit/debit cards.

Payment:

Balance of retreat will be billed. Payment is due before you leave Camp or within 10 days following your event without a penalty fee.

Cancellation Policy:

Groups canceling after 30 days prior to their retreat will lose the retreat deposit and be billed for the required minimum of the event. We do not allow groups to postpone a retreat date after 30 days prior to the scheduled event.

As the group leader, I have read, understand and agree to abide by the policies/procedures set forth by Laurel Mountain Christian Camp. I certify that I am at least 18 years of age and also that no oral promise, agreement, warranty or representation concerning safety or liability has been made to me.

Printed Name: _____

Signature: _____ Date: _____

Phone: _____

LMCC Staff Signature: _____

421 Weaver Mill Rd. Rector, PA 15677
724.238.2400
1.800.985.4504